erbYOUR FINANCIAL PARTNER





Table of contents

Presentation of the company and the business concept.

Address and contacts Page 4

Our products

- Accounting	Page 7
- Payroll, Sales and purchase ledger	Page 8
- Annual accounts, annual reports, tax returns	Page 9
- Budget and analysis	Page 10
- Establishing of companies	Page 11
- Trading and valuation of companies	Page 12
- Special services	Page 13





Page 3



Presentation of the company and business concept

Ekerö Redovisningsbyrå AB was founded in 1987. We assure our clients full confidentiality and a high level of professionalism. Since the start, an increasing number of companies, have given us the confidence to work for them. Today we are proud to be one of Swedens biggest companies in our line of business.

We are a service bureau with a complete range of products and services. We also have a high qualified team of professional employees. We are able to be your complete financial partner.

The Business concept

ERB offers our clients a wide and competitive range of products and services with the highest quality standards. We adapt our procedures to each company, with the intention to make our clients business more efficient.







Address and contact

ERB Ekerö,

Box 2

178 21 EKERÖ

SWEDEN

Visiting address:

Tegelbruksvägen 1A

Phone: + 46 (0)8 560 397 19

Fax: +46 (0)8 560 397 01

Contact: Diana Larsson

E-mail: diana.larsson@erb.se

www.erb.se







Accounting

- Accounting plans adapted to your company's needs
- Accounting and reconciliation
- Reporting, statistics, business and financial ratios
- External accounting
- Internal accounting







Payroll Sales- and Purchase Ledger

- Payroll accounting
- Calculation and reporting of social fee's, like insurances and other contributions, taxes, car tax regulations, fringe benefits etc.
- Setting up ledgers
- Daily operation of different processes
- Payment reminders and dept recovery
- Reporting of overdue receivables, ageing analysis and Cash Flow reporting







Year end closing, annual reports and tax returns

- Closing of books by month or by quarter
- Preparing of annual accounts together with analysis and trends, compared to previous year and/or budget. Proposed recommendation of actions
- Actual statistics of sales, expense and profit development
- Annual accounts with recommendation for depreciations and provisons for an efficient tax planning
- Tax returns for companies and individuals



Budget and analysis

- We analyse the company's reporting structure and manage implementation of budget processes and systems
- Preparation of budgets and forecasts
- Reporting of outcome compared to budgets/forecasts
- Management reporting



Establishing of companies

- Recommendation for the type of company to suit your business
- Registration of the company and set up accounting procedures etc.
- Set up of reporting structure, various statistics etc
- Contact with various authorities



Trading and valuation businesses and companies

- We help you to find the right buyer for your business or company. We also assist clients in finding companies for sale. We make the valuation of your company.
- We make due dilligence of businesses and companies.
- We suggest suitable tax solutions, when selling a business or company
- We will take care of all arrangements regarding the salestransaction e.g. legal contracts



Special services

- Business counselling
- Tax planning
- Organizational and personnel issues
- Staffing
- Management consulting
- Board membership
- Negotiation support
- Investigations in connection with bankruptcy and liquidation procedures
- IT-strategies





